

AGENDA: December 10, 2002

4.7

CATEGORY: Consent

DEPT.: City Manager/City Clerk

TITLE: 2003 Meeting Schedule

RECOMMENDATION

Confirm the schedule for City Council meetings and study sessions for the 2003 calendar year.

FISCAL IMPACT—None.

BACKGROUND AND ANALYSIS

The following schedule is intended to be a "master calendar" for City Council meetings for calendar year 2003. In general, the schedule calls for the normal City Council meetings to be held the second and fourth Tuesday of the month with one study session scheduled on one of the alternate Tuesdays. In addition, special meetings relating to the review of the Fiscal Year 2003-04 budget have also been preliminarily scheduled. One Council meeting in March has been rescheduled based on a conflict with a National League of Cities meeting. In addition, the schedule provides for the canceling of one City Council meeting in August and December per Council policy/practice.

Based on the above assumptions, the proposed meeting schedule is as follows:

January 7	City Council Ceremonial Meeting (seating of newly elected Councilmembers and election of Mayor and Vice Mayor)
January 14	City Council Meeting
January 21	Study Session (USCM 71st Annual Winter Meeting—January 22 to January 24, 2003)
January 28	City Council Meeting
February 4	Study Session—Budget Workshop
February 11	City Council Meeting
February 18	Goal-Setting Workshop

AGENDA: December 10, 2002

PAGE: 2

February 25	City Council Meeting
March 4	City Council Meeting (<u>if needed</u> to replace Council meeting normally scheduled for March 11 due to conflict with the National League of Cities meeting—March 7 to March 11, 2003)
March 18	CDBG First Public Hearing (agencies make presentation; Council makes no decision)
March 25	City Council Meeting
April 1	Study Session
April 8	City Council Meeting
April 22	City Council Meeting (CDBG Second Public Hearing)
May 6	Narrative Budget Report Study Session
May 13	City Council Meeting
May 20	Study Session (<u>if needed</u>)
May 27	City Council Meeting
June 3	Budget Hearing (also June 5 if necessary)
June 10	City Council Meeting (budget adoption) (USCM 71st Annual Meeting—June 6 to June 10, 2003)
June 17	Study Session (<u>if needed</u>)
June 24	City Council Meeting
July 8	City Council Meeting
July 22	City Council Meeting
August 5	City Council Meeting

AGENDA: December 10, 2002

PAGE: 3

September 2	City Council Meeting (LCC Annual Conference—September 7 to September 10, 2003)
September 16	Study Session
September 23	City Council Meeting
October 14	City Council Meeting
October 21	Study Session
October 28	City Council Meeting
November 4	City Council Meeting (<u>if needed</u>) (second Tuesday, November 11, Veteran's Day)
November 18	City Council Meeting
December 2	City Council Meeting (NLC Congress of Cities Conference—December 9 to December 13, 2003)

PUBLIC NOTICING—Agenda posting.

Prepared by:

Kevin C. Duggan
City Manager

Angelita M. Salvador
City Clerk

KCD-AMS/9/CAM
402-12-10-02M^